

DIOCESAN VACANCY

CATHOLIC ACADEMIES and SCHOOLS OFFICE

Education Administrator

25 hours per week Term Time Only

The Catholic Academies and Schools Office (CASO) based at St Edmund House, Bishop Crispian Way, Portsmouth, are seeking to appoint an Education Administrator for 25 hours per week 9.30 am to 2.30 pm term time only (39 weeks).

CASO provides support and advice on all matters to do with the Catholic life of our 70 schools and academies. This ranges from the recruitment of school leaders, governors, and directors to the training and on-going support for teachers and leaders, as well as liaison with all statutory bodies involved with our schools. You would act as the first point of contact for our schools. No two days are ever the same.

The post holder will be responsible for managing; the recruitment process for foundation governors and directors, the arrangements for all courses and events, and the casoportsouth website, as well as general administrative support for the team. Training will be provided for all the processes involved in the role.

We are looking for an organised, approachable, self-motivated individual with excellent administrative and communication skills. You will be working with a small friendly team located within the larger administrative department of the diocese, in recently refurbished offices with free parking in the heart of the city.

This is a wonderful opportunity for someone who wants variety in their work and the flexibility of not working during the school holidays.

Hours: Permanent (following a 6 month probationary period)

25 hours per week (9.30 am – 2.30 pm).
Term time only (39 weeks per year)

Place of work: St Edmund's House, Bishop Crispian Way, Portsmouth PO1 3HQ

Salary: Actual salary £11,700 per annum depending on skills and experience for 25 hours per week 39 weeks per year.

Closing date for applications: Friday 22 September 2023. Start date: to be agreed as soon as possible.

For a Job Description and details of how to apply or to arrange an informal chat about the role please contact:

recruitment@portsmouthdiocese.org.uk



PARISH OF ST SWITHUN CLEANER NEEDED

We have a vacancy for a part-time position of Cleaner at St Swithun parish, Yateley

Hours of work: Part time 6 hours per week (2 hours on Monday, Wednesday and Friday) plus occasional weekend cleaning

Type of Contract: Permanent

Experience and Qualifications required for the role:

- Experience of cleaning to a high and consistent standard
- Must be able to work, with some flexibility, under own supervision, with care and to prioritise work that needs doing and to report any problems requiring attention

Personal Attributes:

- Honest and discreet
- Hard working
- Well organised
- Attention to detail

For more details and an application form please contact the parish office via email: yateley@portsmouthdiocese.org.uk or

Tel: 01252 872732

HART FOODBANK

Toilet Rolls
Rice Pudding
Custard
Jam
Tinned Pudding
Instant Mash
Tinned Potatoes



St. Swithun & St. Thomas More

A Parish in the North East Hampshire Pastoral Area of the Catholic Diocese of Portsmouth

<p>St. Swithun (SS) Fingrove Road Yateley Hants GU46 6NH yateley@portsmouthdiocese.org.uk www.stswithunyateley.org.uk</p>	<p>Catholic Diocese of Portsmouth Registered Charity No. 1199568</p> <p>Parish Priest Fr Wojciech Paszko</p>	<p>St. Thomas More (STM) Mildmay Terrace Mount Pleasant Hartley Wintney RG27 8PN info@hartleywintney-catholics.org.uk www.hartleywintney-catholics.org.uk</p>
<p>Parish Office & Enquiries at St. Swithun's Tuesday to Friday 10am to 12 Noon Secretary: Mrs Carole Williams 01252 872732 yateley@portsmouthdiocese.org.uk</p>	<p>24th & 25th Sunday of the Year</p> <p>17th & 24th September 2023</p>	<p>Safeguarding Minister for St Swithun & St Thomas More: safeguarding.yat@portsmouthdiocese.org.uk</p>

TWO WEEKS LITURGY SCHEDULE

(All services at St. Swithun's except for those marked (STM) held at St. Thomas More, Hartley Wintney)

Sun 17th **24th Sunday of the Year**
(Missal 766/767)

6pm (Sat) Len Penrose RIP
8.45am(STM) Jean Bouvy RIP
10.45am Eileen Ross RIP

Tues 19th **Feria**
7pm People of the Parish

Wed 20th **Feria**
9.30am Eileen Ross RIP
10-12noon Adoration of the Blessed
Sacrament
10am Mothers Prayer Group

Thu 21st **St Matthew**
9.30am

Fri 22nd **Feria**
9.30am Bill Robert RIP

Sun 24th **25th Sunday of the Year**
(Missal 777/778)

6pm (Sat)
8.45am (STM) People of the Parish
10.45am

Tues 26th **Feria**
7pm

Wed 27th **St Vincent de Paul**
9.30am
10am-12pm Adoration of the Blessed
Sacrament
10am Mothers Prayer Group

Thu 28th **Feria**
9.30am

Fri 29th **The Holy Archangels**
Michael, Gabriel &
Raphael
9.30am Malcolm Hancock RIP

Sun 1st Oct **26th Sunday of the Year**
(Missal 780/781)

6pm (Sat)
8.45am(STM) People of the Parish
10.45am

Confessions
Saturdays
5.30pm-5.50pm
St Swithun, Yateley



Confession allows us to hold ourselves accountable for these sins and seek true forgiveness. The soul needs confession to cleanse itself, allowing us to repair our relationship with Christ. Confession grants us sacramental grace, helping to repair the bonds we break with God when we sin.



As the Closer to Christ initiative draws to a close in both St Swithun's and St Thomas More, we'd like to remind those who have not returned their pledge forms that you may still do so by returning those to the Parish Office or by sending them to the Diocesan Office using the envelope within. To those who may not have had the chance to read an information pack, there are extra packs at the back of both churches.

We are grateful to those who have supported the campaign so far, their support will help:

1. Support our priests at all stages of their ministry from formation through to retirement
2. Rejuvenate our parishes, making them more missionary
3. Us realise our vision of bringing people closer to Jesus Christ through His Church

SAINT MATTHEW

Matthew the Apostle is named in the New Testament as one of the twelve apostles of Jesus. According to Christian traditions, he was also one of the four Evangelists as author of the Gospel of Matthew, and thus is also known as Matthew the Evangelist, a claim rejected by most biblical scholars, though the "traditional authorship still has its defenders." The New Testament records that as a disciple, he followed Jesus. Later Church fathers such as Irenaeus and Clement of Alexandria claim that Matthew preached the Gospel to the Jewish community in Judea, before going to other countries.



LECTIO DIVINA

Will take place every Thursdays, 7pm, Parish Centre, Yateley.

COFFEE MORNINGS

Every Sunday after 10.45am Mass at St Swithun's. Please join us.



UCM

19/09: meeting
24/09: Mc Millan coffee morning, Sunday straight after Mass. Cakes will also be on sale for you to take home.



SECOND COLLECTION

Our Second Collection on Sunday 17th September 2023 is for Home Mission. The Home Mission Office helps the local Church to share the joy of the Gospel



ON-LINE FORMATION SESSIONS FOR PARISH READERS

Webinars are being hosted by the Liturgy Formation Team. They are specifically designed for parish readers but all parishioners are welcome to attend.



The sessions will run from 4th October to 1st November – all Wednesday evenings – from 7 to 8 pm. For more information on how to attend these meetings online contact Carole in the parish office. 01252872732.

STM PARISH SOCIAL

As previously advised, we will hold a parish social at the cricket club on Sunday 1st October, from midday until 3pm. All parishioners, and their partners are invited. Please bring your children too - there is lots of space for them to run around on the cricket green. The cricket club bar will be open, and attendees are asked if possible to bring a dish that can be shared. So that we can manage numbers and menus, there is a sign up form at the back of the church.



THANK YOU

Mary Darkens would like to thank everyone for their cards, gifts and mass intentions for her 80th Birthday. Unfortunately Mary could not celebrate with her friends and family due to illness. We wish her a speedy recovery and wish her a Happy Birthday.



YOUNG CATHOLIC ADULTS

During the weekend of the 21st-22nd October 2023, Young Catholic Adults and the Traditional English Association of Catholic History will be organising a pilgrimage to York and will visit the shrine of St. Margaret Clitherow, York Oratory, the Bar Convent and St. Mary's Abbey. This event is aimed at Young Catholic Adults and Catholics interested in history. For details of how to book onto this free weekend and for more info see:- <https://bookwhen.com/youngcatholicadults-yorkpilgrimage2023>.



QUIZ & CHILLI NIGHT

Can everyone who wishes to attend purchase their ticket ASAP as we need numbers for catering purpose. Thank you.

QUIZ!  

QUIZ & CHILLI NIGHT

SATURDAY
7TH OCTOBER

ST SWITHUN'S PARISH CENTRE
BAR OPEN

£10 PER PERSON

TICKET FOR SALE AFTER
EACH WEEKEND MASS

EVERYONE WELCOME

YOUR OFFERTORY MONEY

Your Offering to the Parish is very important to us, and we thank everyone who are supporting the parish. We ask you to consider setting up a Standing Order, or do an online Bank Transfer.

PARISH BANK ACCOUNT NAME

Please note that following the incorporation of the diocese from 1st January 2023, our account name has changed "Portsmouth Roman Catholic Diocese Trust (PRCDT)" TO Catholic Diocese of Portsmouth (CDP), therefore all cheques written to the Church, will need to be written to CDP from now on; this will also be the case if you wish to donate via bank transfer in the future. Our New account name is:

CDP YATELEY ST SWITHUN
Account: **00892220**, sort code **30-93-04**

CDP HARTLEY WINTNEY STM

Account: 01785711, sort code 30-93-04
Please put your surname 'offertory' in the transaction reference text so we can identify the purpose of the donation.

If you are a UK taxpayer please consider joining our Gift Aid Scheme. Forms are available in the porch or the Parish Office.

ST. SWITHUN'S 100 CLUB

Names of winners are displayed in the porch. If you would like to become a member contact the parish. office or speak to Graham Massey.

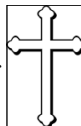
PRAYERS FOR THE SICK:

Donald Norton, Julian Round, Peggy Fennel, Jean Warner, John Harris, Bob Fernandez.



FAITHFUL DEPARTED

May their souls and the souls of all the Faithful Departed through the mercy of God rest in peace.



FIRST COLLECTION:
23/0:SS=£151.90STM=£73

SECOND COLLECTIONS:
17/09: Home Mission

Many thanks for all your contributions