

DIOCESAN VACANCY



HEALTH & SAFETY

St. Swithun & St. Thomas More

A Parish in the North East Hampshire Pastoral Area of the Catholic Diocese of Portsmouth

SCHOOLS ESTATES MANAGER

Full time – 37 hours per week, usually worked over 5 days
Based in Portsmouth with travel required

Salary: £50,000 to £60,000 per annum depending on experience

The Catholic Diocese of Portsmouth is responsible for Estate Support for 55 schools across the geography of the Diocese, which includes the Channel Islands and the Isle of Wight.

We currently have an exciting opportunity for a Schools Estates Manager who will have professional responsibility for:

- Strategic Estate Management, including prioritisation of resources.
- Estate Maintenance and Project Management
- Health and Safety related to School Estate
- Environmental sustainability.

You will work closely with our Diocesan Education team, School Business managers and key senior leaders to deliver an ambitious agenda.

The office is based in Portsmouth, but you will be required to travel to sites throughout a designated area as far as Berkshire, South Oxford and the Channel Islands as required.

Our ideal candidate will be an experienced building surveyor who has preferably worked in schools or large institutions.

A professional qualification with either RICS or CIOB is preferred by not essential. You will relate well to people at all levels across the organisation and will be experienced in developing reports and presentations to assist with formal decision making.

HEALTH & SAFETY OFFICER

Hours: 37 Hours per week Full time. It is expected that the postholder will work flexibly to meet the demands of the role.

Salary: This role attracts a remuneration package of between £30,000 to £35,000 per annum (depending on relevant experience)

Accountable to: Director of Estates
Reports to: Director of Estates

Work Base: St Edmunds House, Bishop Crispian Way, Portsmouth

Outline of Role
An exciting opportunity has arisen for an outstanding, experienced Health and Safety (H&S) professional to co-ordinate all aspects of health and safety across the Diocese, supporting parishes to provide safe places for all who minister, work and worship.

We are looking for someone who can thrive in a busy, complex environment. IT literate with a strong attention to detail and the tenacity to drive sustainable change. You will be an exceptional communicator who can quickly develop strong relationships with a wide range of stakeholders. Fundamentally, too, you will be passionate about playing your part in realising our vision of Bringing people closer to Jesus Christ through his Church.

You will have the NEBOSH Certificate and fire safety experience or qualifications, and a significant interest in property and facilities management, ideally also with experience of working in the charitable sector.

This is a key role assisting Trustees, Diocesan Curia and Parishes in meeting their statutory obligations for H&S matters at work, including statutory training and reporting and acting as the Diocesan Competent Person.

For job description and details of how to apply please contact Pauline Clarke, Diocese of Portsmouth Tel: 02394 216493 email: recruitment@portsmouthdiocese.org.uk
Please note that a covering letter must be provided with your application.

Closing date for applications: Friday 10 November 2023

<p>St. Swithun (SS) Fingrove Road Yateley Hants GU46 6NH yateley@portsmouthdiocese.org.uk www.stswithunsyateley.org.uk</p>	<p>Catholic Diocese of Portsmouth Registered Charity No. 1199568</p> <p>Parish Priest Fr Wojciech Paszko</p>	<p>St. Thomas More (STM) Mildmay Terrace Mount Pleasant Hartley Wintney RG27 8PN info@hartleywintney-catholics.org.uk www.hartleywintney-catholics.org.uk</p>
<p>Parish Office & Enquiries at St. Swithun's Tuesday to Friday 10am to 12 Noon Secretary: Mrs Carole Williams 01252 872732 yateley@portsmouthdiocese.org.uk</p>	<p>30th & 31st <i>Sunday of the Year</i></p> <p>29th October & 5th November 2023</p>	<p>Safeguarding Minister for St Swithun & St Thomas More: safeguarding.yat@portsmouthdiocese.org.uk</p>


TWO WEEKS LITURGY SCHEDULE
(All services at St. Swithun's except for those marked (STM) held at St. Thomas More, Hartley Wintney)

Sun 29th	30th Sunday of the Year <i>(Missal 796/797)</i>
6pm (Sat)	Gerda de Silva RIP
8.45am(STM)	People of the Parish
10.45am	Maria Parker GE
Tues 31st	Feria <i>Hour of prayer for war countries</i>
6pm	
7pm	
Wed 1st Nov	All Saints
10am (SS)	John & Margaret Gorman & son RIP
12noon(STM)	
Thu 2nd	All Souls
9.30am	
Fri 3rd	Feria
9.30am	
Sun 5th	31st Sunday of the Year <i>(Missal 799/800)</i>
12noon (Sat)	Baptism Frederick Judd (STM)
6pm (Sat)	
8.45am (STM)	People of the Parish
10.45am	Francesca Weaving RIP
3pm	Blessing of Graves

Tues 7th	Feria <i>Hour of prayer for war countries</i>
6pm	
7pm	
Wed 8th	Feria
9.30am	Hugh & Jane Sullivan RIP
10-11am	Mothers Prayer Group
10-11am	Adoration of the Blessed Sacrament
Thu 9th	Dedication of the Lateran Basilica
9.30am	
Fri 10th	St Leo the Great
9.30am	James & Agnes Hunter RIP
Sun 12th	32nd Sunday of the Year <i>(Missal 803/804)</i>
REMEMBRANCE SUNDAY	
	
6pm (Sat)	Joan Manton RIP
8.45am(STM)	People of the Parish
10.45am	
2.30pm	Remembrance Service

THE BLESSING OF GRAVES

Confessions
Saturdays
5.30pm-5.50pm
St Swithun, Yateley



Jesus was constantly combating the self-righteousness which He found such a sinister enemy of spiritual progress. The Pharisee did not understand the flawed nature of his prayer. He did not really go to pray; he went to inform God how good he was. The tax collector on the other hand did not dare even to raise his eyes to heaven. The translation does not do justice to his humility, for he actually prays, "O God, be merciful to me – **the** sinner, as if he were not merely a sinner but the sinner *par excellence*, and it was that heart-broken, self-despising prayer which won him acceptance before God. What can we learn from this? No one who is proud can pray. The gate of heaven is so low that none can enter save on their knees. No one who despises his fellow-men can pray. In prayer we do not lift ourselves above our fellow-man. We remember that we are one of a great army of sinning, suffering, sorrowing humanity, all kneeling before the throne of God's mercy. True humility comes from setting our lives beside the life of God. When we set our lives beside the life of Jesus and the holiness of God, all that is left to say is, "God, be merciful to me – the sinner".

Q. Which of these two characters would you be able to share your deepest troubles with and why?



HOLY SOULS

November is the month of All Souls and during that time we remember all those who have died. If you would like your friends & relatives remembered at the Masses during November, labels will be provided for you to write names of your departed loved ones. You may then place the labels at the foot of the Altar. The community will lift your intentions in prayers to God.



BLESSING OF GRAVES

Fr Wojciech will be blessing the graves at Heathlands Cemetery on Sunday 5th November at 3pm.



REMEMBRANCE SUNDAY

Sun 12th Nov, 14.30pm, St Swithun's Church, followed by procession to Memorial on Reading Road for concluding prayers.



YATELEY CHORAL SOCIETY

Yateley Choral Society Concert here, Sat. Nov. 11th 7.45pm. See flyer/poster in the porch. Tickets from Parish Office or Paul Sudell: £15 (£5 students, under 16 free)

LECTIO DIVINA

Will take place on Thursdays, 7pm, Parish Centre, Yateley.

COFFEE MORNINGS

Every Sunday after 10.45am Mass at St Swithun's. Please join us.



UCM

The next meeting will be Tue 7th Nov, please join us.



BAPTISM

Saturday 4th Nov, infant Frederick Douglas Judd will be baptised at St. Thomas More. We welcome him into the family of the Church.



BAMENDA SUNDAY

We will be having a 2nd collection to celebrate Bamenda Sunday in the Diocese on 5 November, when we shall be giving thanks for our link with the Archdiocese of Bamenda and for the ministry of their five priests serving in our Diocese; praying for our brothers and sisters in Bamenda and for the restoration of peace and justice in the region.



WINTERSHALL NATIVITY PLAY

The parish secretary is organising a trip to see the outdoor Nativity Play in Wintershall. This will be held on Sat 16th Dec. If anyone is interested to join our group to this wonderful experience, please see Carole as soon as possible, so that she can order tickets. Thank you.

STM AUTUMN BIG CLEAN

Big Clean at St Thomas More Church, on Saturday, 25th November, 9.30am-1.30m. Please come along to help to get the church clean and ready for Christmas. Coffee & "biccies" provided. See Kath if you are able to help.



PRAYER HOUR FOR COUNTRIES AT WAR

Every Tuesday from now on, at 6pm, come along to pray for all those countries at war. A peaceful hour to reflect and pray for those suffering the effect of war.

Gracious God, we pray for all persons suffering from war. May they be held in your loving care and protection and given the strength to endure great suffering and hardship. Transform the hearts and minds of all those who perpetuate violence and oppression.

For the Dead - De Profundis (Psalm 129)
 Out of the depths I cry to you, O Lord;
 Lord hear my voice!
 O let your ears be attentive to the voice of my pleading.
 If you, O Lord, should mark our guilt, Lord, who would survive?
 But with you is found forgiveness: for this we revere you.
 My soul is waiting for the Lord, I count on his word.
 My soul is longing for the Lord more than watchman for daybreak.
 Let the watchman count on daybreak and Israel on the Lord.
 Because with the Lord there is mercy and fullness of redemption, Israel indeed he will redeem from all its iniquity.
 V. Eternal rest grant unto them, O Lord.
 R. And let perpetual light shine upon them.
 V. May they rest in peace.
 R. Amen
 V. O Lord, hear my prayer.
 R. And let my cry come unto thee.
 Let us pray. O God, the Creator and redeemer of all the faithful, grant to the souls of your servants departed the remission of all their sins, that through our pious supplication they may obtain that pardon which they have always desired; who live and reign for ever and ever. Amen.

CHRISTMAS LUNCH
 Sunday 17th December after the 10.45am Mass.

YOUR OFFERTORY MONEY

Your Offering to the Parish is very important to us, and we thank everyone who are supporting the parish. We ask you to consider setting up a Standing Order, or do an online Bank Transfer.

PARISH BANK ACCOUNT NAME

Please note that following the incorporation of the diocese from 1st January 2023, our account name has changed "Portsmouth Roman Catholic Diocese Trust (PRCDT)" TO Catholic Diocese of Portsmouth (CDP), therefore all cheques written to the Church, will need to be written to CDP from now on; this will also be the case if you wish to donate via bank transfer in the future. Our New account name is:

CDP YATELEY ST SWITHUN
Account: 00892220, sort code 30-93-04

CDP HARTLEY WINTNEY STM

Account: 01785711, sort code 30-93-04
 Please put your surname 'offertory' in the transaction reference text so we can identify the purpose of the donation.

If you are a UK taxpayer please consider joining our Gift Aid Scheme. Forms are available in the porch or the Parish Office.

ST. SWITHUN'S 100 CLUB

Names of winners are displayed in the porch. If you would like to become a member contact the parish. office or speak to Graham Massey.

PRAYERS FOR THE SICK:

Julian Round, Peggy Fennel, Jean Warner, John Harris, Bob Fernandez.



FAITHFUL DEPARTED

May their souls and the souls of all the Faithful Departed through the mercy of God rest in peace.



FIRST COLLECTION:

15/10: SS=£70;STM=£113.55
 22/10:SS=£95.90;STM=£61.30

SECOND COLLECTIONS:

5/11: Bamenda

Cafod raised: SS=£243.50;STM=£119.50
 World Mission raised: SS=£62.15;STM=£67.25
Many thanks for all your contributions